



ΕΛΛΗΝΙΚΗ
ΔΗΜΟΚΡΑΤΙΑ

ΠΑΝΕΠΙΣΤΗΜΙΟ
ΜΑΚΕΔΟΝΙΑΣ

University of Macedonia

Open Access Policy

(as it was validated with the extra Senate's meeting decision number
19/22.4.2019)

April 2019

UNIVERSITY OF MACEDONIA OPEN ACCESS POLICY

I. GENERAL PRINCIPLES

1. The University of Macedonia is committed to maximize the dissemination of the results of the research and academic activity of its members.
2. The University of Macedonia is one of the first higher Academic Institutions in Greece, which recognized the value of open access to the academic research, by co-signing the Berlin Declaration on Open Access.

II. SCOPE

3. In order for a complete and a detailed registry of the University's members research activity, it is required that the bibliographic information of the published research work is deposited in the Institutional Repository of Academic Research (RUOMO=Research at University of Macedonia Online).
4. In order to maximize the visibility and impact of the University's members research activity, it is required that the final, refereed, corrected, accepted digital manuscript (postprint) of every published article in peer-reviewed journals and conferences, is also deposited in the new Repository of Academic Research (RUOMO=Research at University of Macedonia Online).

III. SUBMISSION POLICY

5. More in particular, henceforth after the official commencement of this policy, every member of the University of Macedonia (faculty members, research partners, doctoral candidates, post-doctoral researchers, etc):
 - a. has the obligation to deposit the bibliographic information (metadata) for every type of published research work (e.g. journal article, book chapter, monograph) the latest until the publication date, in the new Institutional Repository of Academic Research (RUOMO=Research at University of Macedonia Online).
 - b. has the obligation to deposit (the earliest after the positive peer review and final acceptance, but not after the publication date) the final, refereed, corrected, accepted digital manuscript (postprint) of every published article in peer reviewed journals and conferences, in the new Repository of Academic Research (RUOMO=Research at University of Macedonia Online).
 - c. is encouraged to deposit digital copies of other research outputs, subject to publishers' restrictions and copyright legislation:
 - i. "pre-print", pre-refereed drafts of articles where this will not limit future publication opportunities
 - ii. post publication updates and corrections
 - iii. research data upon which the publication was based
 - iv. books, book chapters, monographs, reports and working papers
 - v. image, video and audio representations of creative works

- d. is encouraged to deposit in RUOMO the bibliographic information and/or the full text of the final manuscripts of previous research publications.

IV. OPEN ACCESS POLICY

6. Open access permissions to the final manuscripts deposited in RUOMO, is mandatory when it is permitted by the publisher. The staff members of the Library responsible for RUOMO, will work with the members and other services of the University, in order to ensure the conformance with the publishers', research funding bodies', or commercial sponsors' restrictions. Also, useful information can be retrieved from the University's online guide for open access (<https://openaccess.lib.uom.gr>). Where there is a specific embargo restriction from the publisher, the digital manuscript may be deposited in RUOMO and a future date will be set for its open access availability. In the circumstance where a publisher restricts public access from the Institutional Repository indefinitely (in practice, this takes place in less than 10% of all publishers), then the digital manuscript will remain with no public access as long as the publisher's restriction applies.

V. DATA USAGE

7. The software and the metadata schema used by RUOMO is in accordance with international standards and offer full interoperability with all the other institutional repositories internationally, optimal retrievability from specialized search engines (e.g. Google Scholar) and also interconnectivity with a plethora of applications. The data of RUOMO can, among others, be used:
 - a. For the display of publications in the official web pages of the University's members
 - b. For the internal and external University evaluations (interconnection with the Quality Assurance information System <https://qa.uom.gr>)
 - c. For the registration of the publications in research projects management systems (interconnection with the University research committee's information system)
 - d. For the linking to the full text of scientific publications of the academic members from thematic repositories (e.g. RepEc), or from academic social media (e.g. Research Gate, Academia.edu, Mendeley).
 - e. For the evaluation and upgrowth procedures of the University's faculty members

VI. POLICY VALIDITY

8. This policy's validity is officially applied after 6 months of its validation from the University's senate.